



Refund Policy

Refunds are not offered for purchases of contracts, forms or any items from the online store except under special circumstances. Refunds are not offered for member dues.

Registration Payment Policy

Full payment of the registration fee must be made at the time of registration. Payment can be made by credit card **Visa, MasterCard, Discover, American Express or via invoice**. Check payments delay processing and must be received prior to the start of the event.

Registration Refund Policy

Registration refunds are available until 14 days of the start of the event. Advance notice in writing is required to receive a full refund; please email the Event Manager with your request for refund at least two weeks in advance. There are no refunds within 14-days of the start of the event; however if you contact the Event Manager in advance, every effort will be made to provide attendee substitutions. Please email the Event Manager with the name and email address for the person who will take your place on-site.

